



# Carlson Building Maintenance

**PTO Form**

**08-18-2025**

## PTO Form

Employee name: Maria -Macario

Employee number: 12599

Department: Service

Manager: Pedro Amaro


Dates of absence: From: 08-22-2025 To: 08-24-2025

Number of hours 27.0

## Manager Approval

☒ Approval

Comments:  
this EE request for this PTO

 08-18-2025  
Manager Signature Date