



Carlson Building Maintenance

PTO Form

01-02-2025

PTO Form

Employee name: Wendy-Velix

Employee number: 12558

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 12-29-2024 To: 01-04-2025

Number of hours 40.0

Manager Approval

Approval

Comments:

Manager Signature

01-02-2025

Date