



# Carlson Building Maintenance

**PTO Form**

**06-17-2025**

## PTO Form

Employee name: Juan-Lopez

Employee number: 12533

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 06-03-2025 To: 06-05-2025

Number of hours 21.45

## Manager Approval

☒ Approval

Comments:  
7.15 hours per day

A handwritten signature in black ink, appearing to be 'Roberto Cedillo', written over a horizontal line.

Manager Signature

Date

06-17-2025