



Carlson Building Maintenance

PTO Form

09-30-2024

PTO Form

Employee name: Emelia-Mendoza

Employee number: 12531

Department: Service

Manager: Pedro Amaro


Dates of absence: From: 09-23-2024 To: 09-24-2024

Number of hours 8.0

Manager Approval

Approval

Comments:
this EE request for this PTO


Manager Signature

09-30-2024
Date