

Carlson Building Maintenance

PTO Form

12-15-2025

PTO Form

Employee name: Alma Palomino

Employee number: 12319

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 12-10-2025 To: 12-11-2025

Number of hours 5.5

Manager Approval

☒ Approval

Comments:
this EE call out for sick



Manager Signature

Date

12-15-2025