

# Carlson Building Maintenance

PTO Form

01-19-2026

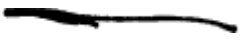
## PTO Form

Employee name:	Alma Palomino	
Employee number:	12319	
Department:	Service	
Manager:	Pedro Amaro	
Dates of absence:	From: 01-13-2026	To: 01-14-2026
Number of hours	11.0	

## Manager Approval

☒ Approval

Comments:  
call out for sick

	01-19-2026
Manager Signature	Date