



Carlson Building Maintenance

PTO Form

03-11-2024

PTO Form

Employee name: Hugo -Montejo

Employee number: 12234

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 03-05-2024 To: 03-12-2024

Number of hours 35

Manager Approval

Approval

Comments:

El tomó estos días de vacaciones.

Manager Signature

03-11-2024

Date