



Carlson Building Maintenance

PTO Form

04-08-2024

PTO Form

Employee name: Praxedes -Vasquez

Employee number: 12229

Department: Service

Manager: Lino Huerta

Dates of absence: From: 04-08-2024 To: 04-08-2024

Number of hours 45.31

Manager Approval

Approval

Comments:

please pay all pto available she gave the 2 weeks of notice

Manager Signature

04-08-2024

Date