



# Carlson Building Maintenance

**PTO Form**

**05-01-2025**

## PTO Form

Employee name: Jose-Ocotitla

Employee number: 12138

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 04-21-2025 To: 05-03-2025

Number of hours 60.0

## Manager Approval

☒ Approval

Comments:

A handwritten signature in black ink, appearing to read 'Eduardo', is written over a horizontal line.

Manager Signature

**05-01-2025**

Date