Carlson Building Maintenance

PTO Form **02-10-2025**

PTO Form

Employee name: Teresa-Jimenez

Employee number: 12011

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 02-08-2025 To: 02-09-2025

Number of hours **7.45**

Manager Approval

☑ Approval

Comments:
she call out for sick

[redacted] 02-10-2025

Manager Signature Date