

## **Carlson Building Maintenance**

PTO Form 04-11-2025

PTO Form					
Employee name:		Teresa -Jiménez			
Employee number:		12011			
Department:		Service			
Manager:		Pedro Amaro			
Dates of absence:	From:	03-26-2025	To:	03-30-2025	
Number of hours	24.33				
	N	Ianager Approval			
☑ Approval					
Comments:					
This employee reques	t for this PTO	she call out for si	ck		
				04-11-2025	
Manager Signature			Da		