



Carlson Building Maintenance

PTO Form

09-03-2024

PTO Form

Employee name: Steven-Palkovich

Employee number: 11968

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 09-02-2024 To: 09-03-2024

Number of hours 7.15

Manager Approval

Approval

Comments:
this EE request for this PTO



Manager Signature

09-03-2024

Date