



# Carlson Building Maintenance

**PTO Form**

**07-10-2024**

## PTO Form

Employee name: Steven-Palkovich

Employee number: 11968

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 07-04-2024 To: 07-06-2024

Number of hours 14.5

## Manager Approval

Approval

Comments:  
this EE request for this PTO

  
\_\_\_\_\_  
Manager Signature

07-10-2024  
Date