Carlson Building Maintenance

PTO Form **11-18-2024**

PTO Form

Employee name: Maria -Lopez

Employee number: 11964

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 11-17-2024 To: 11-23-2024

Number of hours **42.0**

Manager Approval

☑ Approval

Comments:
this EE request for this PTO also this EE give the 2 week's notice

Manager Signature Date 11-18-2024