



# Carlson Building Maintenance

**PTO Form**

**07-14-2024**

## PTO Form

Employee name: Martha -Martinez

Employee number: 11887

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 07-13-2024 To: 07-15-2024

Number of hours 10.0

## Manager Approval

Approval

Comments:

Ella tomó estos días de vacaciones.

Manager Signature

07-14-2024

Date