



# Carlson Building Maintenance

**PTO Form**

**02-11-2024**

## PTO Form

Employee name: Eliseo -Ugalde

Employee number: 11873

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 02-05-2024 To: 02-07-2024

Number of hours 16

## Manager Approval

Approval

Comments:

El tomó estos días de vacaciones.

Manager Signature

02-11-2024

Date