



Carlson Building Maintenance

PTO Form

01-29-2024

PTO Form

Employee name: Maricela-Alavez

Employee number: 11834

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 01-15-2024 To: 01-17-2024

Number of hours 10

Manager Approval

Approval

Comments:

Manager Signature

01-29-2024

Date