



# Carlson Building Maintenance

**PTO Form**

**08-06-2024**

## PTO Form

Employee name: Nancy-Baltazar

Employee number: 11530

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 07-28-2024 To: 08-04-2024

Number of hours 40.0

## Manager Approval

Approval

Comments:

Manager Signature

08-06-2024

Date