



Carlson Building Maintenance

PTO Form

08-01-2024

PTO Form

Employee name: Minerva-Rodriguez

Employee number: 11515

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 07-26-2024 To: 07-27-2024

Number of hours 7.0

Manager Approval

Approval

Comments:

This EE request for this PTO



Manager Signature

Date 08-01-2024