



Carlson Building Maintenance

PTO Form

10-16-2025

PTO Form

Employee name: Minerva -Rodriguez

Employee number: 11515

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 10-10-2025 To: 10-18-2025

Number of hours 52.0

Manager Approval

☒ Approval

Comments:

This employee request it for this PTO

Manager Signature

10-16-2025

Date