



# Carlson Building Maintenance

**PTO Form**

**04-07-2024**

## PTO Form

Employee name: Ana -Cruz

Employee number: 11493

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 03-24-2024 To: 04-01-2024

Number of hours 27.0

## Manager Approval

Approval

Comments:

Ella tomó estos días de vacaciones

Manager Signature

04-07-2024

Date