



Carlson Building Maintenance

PTO Form

11-18-2024

PTO Form

Employee name: Alfredo-Tinoco

Employee number: 11472

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 11-12-2024 To: 11-13-2024

Number of hours 7.0

Manager Approval

Approval

Comments:
this EE request for this PTO

Manager Signature

11-18-2024

Date