



Carlson Building Maintenance

PTO Form

05-05-2025

PTO Form

Employee name: Alfredo -Tinoco

Employee number: 11472

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 04-23-2025 To: 04-24-2025

Number of hours 8.0

Manager Approval

☒ Approval

Comments:

this EE request for this PTO call out for sick

Manager Signature

05-05-2025

Date