



Carlson Building Maintenance

PTO Form

12-16-2024

PTO Form

Employee name: Alfredo -Tinoco

Employee number: 11472

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 12-16-2024 To: 12-16-2024

Number of hours 6.0

Manager Approval

Approval

Comments:

This PS wants to make a 40hrs with his PTO



Manager Signature

Date

12-16-2024