

Carlson Building Maintenance

02-12-2024

PTO Form

Employee name:		Alfredo -Tinoco			
Employee number:		11472			
Department:		Service			
Manager:		Pedro Amaro			
Dates of absence:	From:	01-29-2024	To:	01-30-2024	
Number of hours	8				

Manager Approval

☑ Approval

Comments: This EE request for this PTO

02-12-2024

Manager Signature

Date