



# Carlson Building Maintenance

**PTO Form**

**03-10-2025**

## PTO Form

Employee name: Maricela-Alavez

Employee number: 11384

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 02-28-2025 To: 03-06-2025

Number of hours 40.0

## Manager Approval

Approval

Comments:

Manager Signature

03-10-2025

Date