



Carlson Building Maintenance

PTO Form

12-30-2024

PTO Form

Employee name: Jose-Caldero

Employee number: 11288

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 12-26-2024 To: 01-02-2025

Number of hours 37.0

Manager Approval

Approval

Comments:

this EE request for this PTO He call out for sick



Manager Signature

Date

12-30-2024