



# Carlson Building Maintenance

**PTO Form**

**09-09-2024**

## PTO Form

Employee name: Elma-Vasquez

Employee number: 11095

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 09-03-2024 To: 09-05-2024

Number of hours 10.0

## Manager Approval

Approval

Comments:  
this EE request for this PTO

7  
Manager Signature

09-09-2024  
Date