

Carlson Building Maintenance

PTO Form

01-05-2026

PTO Form

Employee name:	Elma Vasquez
Employee number:	11095
Department:	Service
Manager:	Pedro Amaro
Dates of absence:	From: 01-02-2026 To: 01-03-2026
Number of hours	9.0

Manager Approval

Approval

Comments:

this EE request for this PTO

01-05-2026

Date