



# Carlson Building Maintenance

**PTO Form**

**02-25-2024**

## PTO Form

Employee name: Pablo -Reyna

Employee number: 10939

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 02-19-2024 To: 02-27-2024

Number of hours 45

## Manager Approval

Approval

Comments:

El tomó estos días de vacaciones.

Manager Signature

02-25-2024

Date