



# Carlson Building Maintenance

**PTO Form**

**07-25-2024**

## PTO Form

Employee name: Staurofila-Moreno

Employee number: 10880

Department: Service

Manager: Lino Huerta

Dates of absence: From: 07-22-2024 To: 07-23-2024

Number of hours 6.0

## Manager Approval

Approval

Comments:

She requested this day fro PTO

Manager Signature

07-25-2024

Date