



Carlson Building Maintenance

PTO Form

01-14-2025

PTO Form

Employee name: Staurofila -Moreno

Employee number: 10880

Department: Service

Manager: Lino Huerta

Dates of absence: From: 01-05-2025 To: 01-11-2025

Number of hours 33.0

Manager Approval

Approval

Comments:

She requested this days for PTO

Manager Signature

01-14-2025

Date