

# Carlson Building Maintenance

## PTO Form

12-29-2025

### PTO Form

Employee name: Staurofila Moreno

Employee number: 10880

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 12-27-2025 To: 01-01-2026

Number of hours 22.5

### Manager Approval

Approval

Comments:



Manager Signature

12-29-2025

Date