



Carlson Building Maintenance

PTO Form

12-26-2024

PTO Form

Employee name: Berta-Aguilar

Employee number: 10864

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 12-23-2024 To: 01-06-2025

Number of hours **60.0**

Manager Approval

Approval

Comments:

this EE request for this PTO



Manager Signature

Date

12-26-2024