

Manager Signature

Carlson Building Maintenance

Date

PTO Form 01-29-2024

PTO Form

| Employee name: | | Luis -Nieto | | | |
|---------------------------------|---------|------------------|-----|------------|--|
| Employee number: | | 10432 | | | |
| Department: | | Service | | | |
| Manager: | | Lino Huerta | | | |
| Dates of absence: | From: | 01-27-2024 | To: | 01-28-2024 | |
| Number of hours | 6 | | | | |
| | | | | | |
| | N | Ianager Approval | | | |
| | | | | | |
| ☑ Approval | | | | | |
| Comments: He requested this day | for PTO | | | | |
| requested and day | -01 1 0 | | | | |
| | | | | 01-29-202 | |