



# Carlson Building Maintenance

**PTO Form**

**09-09-2025**

## PTO Form

Employee name: Edgar-Jurado

Employee number: 10288

Department: Service

Manager: Bob Kay

Dates of absence: From: 08-15-2025 To: 08-15-2025

Number of hours 5.5

## Manager Approval

☒ Approval

Comments:

A handwritten signature in black ink, appearing to read 'Bob Kay', written over a horizontal line.

Manager Signature

Date

**09-09-2025**