

# Carlson Building Maintenance

**PTO Form**

**03-16-2026**

## PTO Form

Employee name: Edgar Jurado Ortiz

Employee number: 10288

Department: Operations

Manager: Jose Martinez

Dates of absence: From: 03-15-2026 To: 03-21-2026

Number of hours 35.0

## Manager Approval

Approval

Comments:



Manager Signature

03-16-2026

Date