



Carlson Building Maintenance

PTO Form

05-20-2025

PTO Form

Employee name: Florentina-Serrano

Employee number: 10240

Department: Service

Manager: Bob Kay


Dates of absence: From: 05-10-2025 To: 05-16-2025

Number of hours 33.25

Manager Approval

☒ Approval

Comments:

 05-20-2025

Manager Signature Date