



Carlson Building Maintenance

New Hire Form

10-21-2025

New Hire Form

New hire/Re-hire	newhire
First name	Vanessa
Middle name	A
Last name	Pena
Second last name	N/A

Address	3947 21st Avenue Pl SW #1 Cedar Rapids IA 52402
Phone number	3195735023
Phone alternative	3195735023
Email	N/A
Social Security number	452656945
Date of birth	08-05-1983
Gender	Female

First day worked	10-19-2025
Title position	Floor Tech 3
Store name and number	517 T1771 Cedar Rapids
District Manager	Jose Alvarez
Rate of pay	15.0
Number of hours worked	More than 30
Number of working days	7
Preferred language	Spanish
Comments/Notes	Vanessa will be working at T1771 Cedar Rapids taking Amparo's place (#15515), she said is having family problems and will not be able to keep working with us.
Document title	654AW4684
Document number	Identification Card
A# if applicable	N/A
Document expiration	11-10-2029
Employee picture	idBadge