

# Carlson Building Maintenance

## Hotel Form

01-29-2026

- Hotel request must be requested ahead of time.
- Select numbers of rooms
- Select numbers of beds (Single or double)
- Notify the employee to check in by 3pm.
- Specify employee name under hotel
- Employee name under hotel must have an I.D.
- Employee must pay deposit for incidentals.
- Any No Call No Show/Cancel will be a company loss.

### District Information

Dm: |Rene Cedillo

### Job Information

Store: |175 Hugo's Central Bakery 13th Ave N. Grand Forks, ND

### Job Information

Check In:	01-30-2026	Check Out:	02-01-2026
How many rooms:	1	How many beds:	1

### Employee Information

New Employee Name |Rene Cedillo

### Job Information

Site visit/Project type:	VAT's	Order number:	N/A
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### Notes

Office use only

Notes