

# Carlson Building Maintenance

## Hotel Form

06-25-2026

- Hotel request must be requested ahead of time.
- Select numbers of rooms
- Select numbers of beds (Single or double)
- Notify the employee to check in by 3pm.
- Specify employee name under hotel
- Employee name under hotel must have an I.D.
- Employee must pay deposit for incidentals.
- Any No Call No Show/Cancel will be a company loss.

### District Information

Dm: | Pedro Amaro

### Job Information

Store: | 679 Target T0847 Virginia, MN

### Job Information

Check In: 06-28-2026 Check Out: 07-01-2026

How many rooms: 1 How many beds: 1

### Employee Information

New Employee Name | Elder Maldonado

### Job Information

Site visit/Project type: Covering location Order number: 00

### Notes

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### Office use only

Notes