

# Carlson Building Maintenance

## Hotel Form

01-27-2026

- Hotel request must be requested ahead of time.
- Select numbers of rooms
- Select numbers of beds (Single or double)
- Notify the employee to check in by 3pm.
- Specify employee name under hotel
- Employee name under hotel must have an I.D.
- Employee must pay deposit for incidentals.
- Any No Call No Show/Cancel will be a company loss.

### District Information

Dm: Jose Martinez

### Job Information

Store: 207 Meijer Escanaba MI

### Job Information

Check In:	01-27-2026	Check Out:	01-30-2026
How many rooms:	1	How many beds:	1

### Employee Information

New Employee Name Milagro Garcia

### Job Information

Site visit/Project type:	Full DSR	Order number:	1899
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### Notes

I forgot to submit the hotel request last Friday, However Bob was able to reserve at Magnuson Grand Pioneer Escababa for two nights. We need to extend it until Friday morning. Thank you

### Office use only

Notes