

# Carlson Building Maintenance

**Hotel Form**

**01-16-2026**

- Hotel request must be requested ahead of time.
- Select numbers of rooms
- Select numbers of beds (Single or double)
- Notify the employee to check in by 3pm.
- Specify employee name under hotel
- Employee name under hotel must have an I.D.
- Employee must pay deposit for incidentals.
- Any No Call No Show/Cancel will be a company loss.

## District Information

Dm: | Jose Martinez

## Job Information

Store: | 207 Meijer Escanaba MI

## Job Information

Check In: 01-18-2026 Check Out: 01-23-2026

How many rooms: 1 How many beds: 2

## Employee Information

New Employee Name | Milagro Garcia

## Job Information

Site visit/Project type: Full DSR Order number: 0000

## Notes

## Office use only

Notes