

Carlson Building Maintenance

Hotel Form

12-18-2025

- Hotel request must be requested ahead of time.
- Select numbers of rooms
- Select numbers of beds (Single or double)
- Notify the employee to check in by 3pm.
- Specify employee name under hotel
- Employee name under hotel must have an I.D.
- Employee must pay deposit for incidentals.
- Any No Call No Show/Cancel will be a company loss.

District Information

Dm: | Jose Martinez

Job Information

Store: | Home

Job Information

Check In: 12-18-2025 Check Out: 12-20-2025

How many rooms: 1 How many beds: 1

Employee Information

New Employee Name | Jose Martinez (Manager)

Job Information

Site visit/Project type: Store Remodel Order number: 0000

Notes

I will be working in multiple Meijer Locations. I would like the hotel in the New Berlin Area if possible.
Thank you

Office use only

Notes