

Carlson Building Maintenance

Hotel Form

08-04-2026

- Hotel request must be requested ahead of time.
- Select numbers of rooms
- Select numbers of beds (Single or double)
- Notify the employee to check in by 3pm.
- Specify employee name under hotel
- Employee name under hotel must have an I.D.
- Employee must pay deposit for incidentals.
- Any No Call No Show/Cancel will be a company loss.

District Information

Dm: | Felix Varela

Job Information

Store: | 686 Target T0137 Bloomington Normal IL

Job Information

Check In:	08-04-2026	Check Out:	08-05-2026
-----------	------------	------------	------------

How many rooms:	1	How many beds:	1
-----------------	---	----------------	---

Employee Information

New Employee Name | Felix Varela

Job Information

Site visit/Project type:	VAT's	Order number:	0
--------------------------	-------	---------------	---

Notes

Office use only

Notes