

# Carlson Building Maintenance

**Backpay Form**

02-24-2026

## Backpay Form

Employee name: Yan Torres Torres Employee number: 16719

**Missed Pay (to be added through the employee's next generated check):**

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
02-07-2026	06:00 AM	No Time	No Time	10:00 AM	4.00 hrs

**Location:** 606 Target Express T3405 Madison State Street WI

**Reason this pay was missed:** First day of trianing and no PIN Yet

**\*\*Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi  
Manager



Manager Signature

02-24-2026  
Date