

Carlson Building Maintenance

Backpay Form

12-09-2025

Backpay Form

Employee name: Sarahi Almendares Almendares Employee number: 16338

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
11-24-2025	02:00 AM	No Time	No Time	07:00 AM	5.00 hrs
11-25-2025	02:00 AM	No Time	No Time	07:00 AM	5.00 hrs
11-28-2025	02:00 AM	No Time	No Time	07:00 AM	5.00 hrs

Location: 209 Meijer Wauwatosa WI

Reason this pay was missed: Missed punches, manager forgot to enter it

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi
Manager



Manager Signature

12-09-2025
Date