

Carlson Building Maintenance

Backpay Form

01-06-2026

Backpay Form

Employee name: Milagro Garcias Mejias Employee number: 16303

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
12-20-2025	10:00 PM	No Time	No Time	06:45 AM	8.00 hrs

Location: 570 T0364 Schofield WI

Reason this pay was missed: Manager zero out by mistake

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi
Manager


Manager Signature

01-06-2026
Date