



Carlson Building Maintenance

Backpay Form

09-22-2025

Backpay Form

Employee name: Beatriz Rodriguez Employee number: 16255

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
08-29-2025	11:00 PM	11:00 PM	11:30 PM	05:00 AM	5.50 hrs
08-30-2025	11:00 PM	11:00 PM	11:30 PM	05:00 AM	5.50 hrs
08-31-2025	11:00 PM	11:00 PM	11:30 PM	05:00 AM	5.50 hrs
09-01-2025	11:00 PM	11:00 PM	11:30 PM	05:00 AM	5.50 hrs
09-02-2025	11:00 PM	11:00 PM	11:30 PM	05:00 AM	5.50 hrs

Location: 204 Meijer Sycamore IL

Reason this pay was missed: _____

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi
Manager

Manager Signature

09-22-2025
Date