



Carlson Building Maintenance

Backpay Form

10-06-2025

Backpay Form

Employee name: Diana Aguilar Employee number: 16228

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
09-12-2025	04:00 AM	No Time	No Time	11:30 AM	7.00 hrs

Location: 611 T2200 Fridley MN

Reason this pay was missed: this EE missing time

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi
Manager

[Signature]
Manager Signature

10-06-2025
Date